

**Berkley Hills Church**  
1670 Ball Avenue NE  
Grand Rapids, MI 49505  
616.364.9505  
[www.berkleyhills.org](http://www.berkleyhills.org)

**WEDDING RESERVATION**

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Age: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City/State: \_\_\_\_\_ City/State: \_\_\_\_\_

Phone (H): \_\_\_\_\_ (W) \_\_\_\_\_ Phone (H): \_\_\_\_\_ (W) \_\_\_\_\_

Cell: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Member/Regular Attendee:  Yes  No Member/Regular Attendee:  Yes  No

If no, where? \_\_\_\_\_ If no, where? \_\_\_\_\_

Your Wedding Date: \_\_\_\_\_ Time: \_\_\_\_\_ Number of wedding guests: \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Time: \_\_\_\_\_ Number in wedding party: \_\_\_\_\_

*I have received the Berkley Hills Wedding Brochure and have read, understand and agree to its policies.*

Bride: \_\_\_\_\_ Date: \_\_\_\_\_

Groom: \_\_\_\_\_ Date: \_\_\_\_\_

<u>Wedding Fees</u>	<u>General Public</u>	<u>Member/Regular Attendee</u>
Building Usage	\$650	\$450
Clergy	\$450	\$300
Computer Tech	\$50	\$50
Additional Hours	\$75 per hour	\$75 per hour

TOTAL FEE: \_\_\_\_\_

Deposit: \_\_\_\_\_

Balance Due: \_\_\_\_\_

**APPROVAL**

Ministry Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Officiating Minister: \_\_\_\_\_ Date: \_\_\_\_\_

CC:  Finance  Wedding Hostess  Officiating Minister